



PDI (PRE DELIVERY INSPECTION) WORKSHEET

If job description is not applicable to unit mark N/A

	JOB DESCRIPTION	TECHNICIANS INITIALS	NOTES, REPAIRS, ADJUSTMENTS
	<u>INITIAL SETUP</u>		
1	INSPECT FOR SHIPPING DAMAGE		
2	CHECK FOR MISSING PARTS		
3	REMOVE CRATE NOTE ANY DAMAGES		
4	INSTALL FENDERS AND ANY BODY PANELS (LOCTITE)		
5	INSTALL WHEELS (GREASE BEARINGS/SEALS)		
6	INSTALL SHOCKS (LOCTITE)		
7	INSTALL HANDLEBARS, STEERING WHEEL (LOCTITE)		
8	INSTALL TRUNK (LOCTITE)		
9	INSTALL MIRRORS, WINDSHIELD, ROLL BAR, SEAT, AND ANY OTHER ACCESSORIES		
10	BATTERY SETUP, CHARGE AND INSTALL		
11	TIGHTEN AND CHECK TORQUE ON ALL CRITICAL FASTENERS (ENGINE MOUNTS, SUSPENSION, AXLES, LUGNUTS, ROTOR BOLTS, SPROCKET BOLTS, CALIPER BOLTS, HANDLEBARS, SWINGARM ETC.) USE LOCTITE WHERE APPLICABLE		
12	CHANGE AND CHECK OIL, FLUIDS		
	CHECK HOSES(FUEL LINE, BRAKE LINE, COOLANT HOSES, VACUUM HOSES)		
	<u>STANDARD CHECKS</u>		
13	BRAKES FRONT AND REAR FUNCTION		

14	FRONT AND REAR WHEEL FREE SPIN		
15	TIRE PRESSURE FRONT		_____PSI
16	TIRE PRESSURE REAR		_____PSI
17	HANDLEBAR AND STEERING MOVEMENT		
18	SIDE STAND , CENTER STAND OPERATION		
19	ELECTRICAL CONNECTIONS		
20	THROTTLE CABLE FREEPLAY , FUNCTION		
21	CLUTCH LEVER/CABLE FREEPLAY, FUNCTION		
22	SPEEDOMETER/DASH FUNCTION CHECK ALL GAUGES (TACHOMETER, ODOMETER, BATTERY VOLTAGE, TEMPERATURE)		
23	CHECK FLUID LEVELS (COOLANT, ENGINE OIL, GEAR OIL, BRAKE FLUID)		
24	CHECK AND ADJUST CHAIN ALIGN WHEEL/ WHEELS		
	<u>RUNNING CHECKS</u>		
25	ADD FUEL		
26	CHECK STARTING SYSTEM (ELECTRIC START, KICK START, PULL START)		
27	START UNIT		
28	SET IDLE SPEED		
29	CHECK THROTTLE RESPONSE		
30	CHECK KILL SWITCH		
31	SWITCH FUNCTION (IGNITION, START, KILL, TURN SIGNAL, HIGH BEAM/LOW		

	BEAM,PASSING, HAZZARDS, HORN)		
32	LIGHT FUNCTION (TURN SIGNALS, HEADLIGHTS, TAILLIGHTS, FOGLIGHTS, INDICATOR LIGHTS)		
33	CHECK CHARGING SYSTEM		
34	TEST RIDE		
35	ONCE OVER CHECK OF EVERYTHING DONE TIGHTEN AND ADJUST ANYTHING NECESSARY		

NOTES: (NOTE ANY NOISES, FEELINGS, IRREGULARITIES AND REPAIRS)

MAKE _____

MODEL _____

ICEBEAR ORDER NO. _____

COMPANY NAME _____

V.I.N. _____

MECHANIC

SIGNATURE: _____ **DATE:** _____